

Clean Cover Letter

Cover Letter template / DOCX, Google Docs, text-based PDF

Best for

Applicants who need a concise companion letter for a tailored resume

Summary

A one-page cover letter template with a direct opening, proof paragraph, company-specific bridge, and confident close.

Sample Skills

- Opening hook
- Evidence paragraph
- Company bridge
- Close

Sample Impact Bullets

- Connect the role to one clear professional pattern.
- Use one paragraph for evidence, not a second resume.
- Name the company context without sounding generic.